

# Routing Form for Construction Issue Resolution

Page: \_\_\_\_/\_\_\_\_

Visit [www.azdot.gov/CCPartnerships/Partnering/PDF/IR\\_Routing\\_Form.pdf](http://www.azdot.gov/CCPartnerships/Partnering/PDF/IR_Routing_Form.pdf) for a fillable electronic version of this form. Use additional sheets if necessary.

## RESIDENT ENGINEER & CONTRACTOR PM LEVEL

<b>Meeting Date</b>			
<b>Project Name</b>		<b>TRACS Number</b>	
<b>ADOT Org.</b>		<b>Prime Contractor</b>	
<b>This Is</b>	<input type="checkbox"/> A Policy Issue <input type="checkbox"/> An Administrative Issue <input type="checkbox"/> A Technical/Specifications Issue		
<p>List individuals and organizations affected by this issue and its resolution, i.e. Design, Materials, Maintenance, Local Government, Utilities, Other Governmental Agencies, School Districts, the traveling public:</p> <p><b>Name(s)/Position/Organization:</b></p>   			
<p><b>Brief description of the issue needing to be resolved:</b></p>    			
<p><b>Brief description of the resolution(s) discussed:</b></p>    			
<p><b>Names of persons assisting with resolution at this level:</b></p>    			
<p><b>Additional comments or recommendations:</b></p>    			
<b>Issue resolved at this level?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>SA Required?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Plan Spec &amp; Review Comment form completed?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Forwarded to next level on</b>			<b>(Date)</b>

VG1108087

\_\_\_\_\_  
ADOT Resident Engineer (Signature Required)

\_\_\_\_\_  
Contractor Representative (Signature Required)

\_\_\_\_\_  
ADOT Resident Engineer (Print/Type)

\_\_\_\_\_  
Contractor Representative (Print/Type)

\* NOTE: Issues resolved at the RE level should be documented on the "Plan Specification and Review Comment Form" and sent to the Construction Group at MD172A for feedback to the Design Team when applicable, if a Supplemental Agreement was not required.

# Routing Form for Construction Issue Resolution

Page: \_\_\_\_/\_\_\_\_

Visit [www.azdot.gov/CCPartnerships/Partnering/PDF/IR\\_Routing\\_Form.pdf](http://www.azdot.gov/CCPartnerships/Partnering/PDF/IR_Routing_Form.pdf) for a fillable electronic version of this form. Use additional sheets if necessary.

## DISTRICT ENGINEER & CONTRACTOR MANAGEMENT LEVEL

<b>Meeting Date</b>			
<b>Project Name</b>		<b>TRACS Number</b>	
<b>ADOT Org.</b>		<b>Prime Contractor</b>	
<b>This Is</b>	<input type="checkbox"/> A Policy Issue <input type="checkbox"/> An Administrative Issue <input type="checkbox"/> A Technical/Specifications Issue		
<b>Describe additional or alternative solutions considered:</b>			
<b>Names of persons assisting with resolution at this level:</b>			
<b>Additional comments or recommendations:</b>			

\_\_\_\_\_ Returned to RE/Contractor PM Level for 2nd attempt to resolve on \_\_\_\_\_ (date)

<b>Issue resolved at this level?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Describe final resolution agreement below</b> (use additional sheets as needed):
<b>Forwarded to next level on</b> _____ (date)	

If resolved, written feedback of the resolution was transmitted to Team Members and Persons affected by this issue on \_\_\_\_\_ (date) by \_\_\_\_\_

\_\_\_\_\_  
ADOT District Engineer (Signature Required)

\_\_\_\_\_  
Contractor Representative (Signature Required)

\_\_\_\_\_  
ADOT District Engineer (Print/Type)

\_\_\_\_\_  
Contractor Representative (Print/Type)

This resolution form and information was transmitted to the Construction Group at MD172A and to the Partnering Office at MD126F for dissemination on \_\_\_\_\_ (date)

# Routing Form for Construction Issue Resolution

Page: \_\_\_\_/\_\_\_\_

Visit [www.azdot.gov/CCPartnerships/Partnering/PDF/IR\\_Routing\\_Form.pdf](http://www.azdot.gov/CCPartnerships/Partnering/PDF/IR_Routing_Form.pdf) for a fillable electronic version of this form. Use additional sheets if necessary.

## STATE ENGINEER & CONTRACTOR SENIOR MANAGEMENT LEVEL

<b>Meeting Date</b>			
<b>Project Name</b>		<b>TRACS Number</b>	
<b>ADOT Org.</b>		<b>Prime Contractor</b>	
<b>This Is</b>	<input type="checkbox"/> A Policy Issue <input type="checkbox"/> An Administrative Issue <input type="checkbox"/> A Technical/Specifications Issue		
<b>Describe additional or alternative solutions considered:</b>			
<b>Names of persons assisting with resolution at this level:</b>			
<b>Additional comments or recommendations:</b>			

\_\_\_\_\_ Returned to DE/Contractor Mgt Level for 2nd attempt to resolve on \_\_\_\_\_ (date)

<b>Issue resolved at this level?</b> <input type="checkbox"/> Yes	<b>Describe final resolution agreement below</b> (use additional sheets as needed):
<b>Issue resolved at this level?</b> <input type="checkbox"/> No	<b>Additional resolution measures</b> will be determined and communicated to the involved parties with in two weeks of this date _____. Supporting documentation will be attached as necessary.

If resolved, written feedback of the resolution was transmitted to Team Members and Persons affected by this issue on \_\_\_\_\_ (date) by \_\_\_\_\_

\_\_\_\_\_  
ADOT State Engineer (Signature Required)

\_\_\_\_\_  
Contractor Owner (Signature Required)

\_\_\_\_\_  
ADOT State Engineer (Print/Type)

\_\_\_\_\_  
Contractor Owner (Print/Type)

This resolution form and information was transmitted to the Construction Group at MD172A and to the Partnering Office at MD126F for dissemination on \_\_\_\_\_ (date)